

Technical Training & Seminars

Technical Training Division

Radio Communications Seminar: 5 Hours



Prerequisites: Minimum 18 years of age.

Course Materials: Required materials provided.

Required P.P.E.: Not applicable

Course Overview: This five (5) hour radio communications seminar will provide the knowledge and practical skills for the student to effectively communicate using a two-way radio system. This course is designed to allow students to access and familiarize them with both handheld and stationary two-way radio communication equipment. This course consists of both classroom as well as practical field instruction, with an emphasis on personal skills. The student shall learn basic radio operation, communication skills, and emergency and non-emergency radio use. This program provides the student with the foundation skills to operate a two-way radio system efficiently and effectively. Special attention shall be given to radio communication skills. ****This two-way radio communications seminar is not meant to replace any existing two-way radio procedure currently in use. This program is designed to establish proper emergency and non-emergency use of a two-way radio by personnel. This program will give the student the personal skills to effectively communicate when utilizing a two-way radio.***

This seminar covers the following topics:

- Communication styles
- Communication model process
- Communication model
- Rules of good communications
- Communication barriers
- Effective listening
- Rules of good listening
- Communications policies
- Communications procedures
- Communications exercise
- Radio operations and etiquette
- Emergency and non-emergency radio use
- Radio maintenance



Certification: Students will be issued a Certificate of Completion upon successful completion of a written exam and demonstrated practical skills. ***Full attendance is mandatory for completion.***

Cost: Contact us for individual and group rates.

Students: 6 (Minimum)

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